

**POSITION TITLE**      **Medical Practitioner**

**PROGRAM**              **Medical**

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### OUR PURPOSE

Address inequity. Building healthy, inclusive and just communities.

### OUR VALUES

*Dignity* in everything that we do

*Quality matters*

*It takes Passion*

### ABOUT BANYULE COMMUNITY HEALTH

Banyule Community Health is committed to building healthy, inclusive, and just communities. Our highly skilled and committed staff work alongside our community to deliver person-centred care and advocate for healthier communities.

Banyule Community Health aims to address health inequities, with a commitment to addressing the structural issues. Our services and workplaces are inclusive and culturally safe, acknowledging our communities are diverse - in cultures, beliefs, abilities, sexualities, ages, and genders. Our staff reflect this diversity, and we celebrate and value their contribution to making Banyule Community Health the best it can be.

Our 2020 - 2025 Strategic Plan provides an overview of our strategic priorities and our organisational enablers.

### THE MEDICAL TEAM

Our Award winning Fully Accredited General Practice provides a range of bulk billing Medical Services delivered by a multi-disciplinary team of: General Practitioners, Practice Nurses, Paediatricians along with several co-located services such as Austin Health Hepatitis C Clinic and Dorevitch Pathology. Our services are supported by Medical Administration, Medical Reception and Practice Management.

The Practice team objectives are:

- To be responsive to local community needs and priority groups
- To provide high quality, safe, professional primary health care General Practice services

to our clients

- To focus on prevention of disease by promoting health and wellbeing and care and advice to our clients
- To work in partnership with our clients and their families/carers towards a positive experience and understanding, involving them in decision making about their treatment and care
- To be a learning organisation that continually improves what we are able to offer clients

### **THE ROLE**

To provide primary and continuing medical care for clients within an inter-disciplinary and multi-disciplinary team

### **REPORTING AND WORKING RELATIONSHIPS**

Position Reports to: General Manager - Primary Care

Reportable Positions: nil

Internal Relationships: Referral and Intake, Reception and Administration Team, Quality and HR

External Relationships: Austin Health, EMPHN, Diagnostic Services, Private Specialists, Community Mental Health

### **SCOPE OF PRACTICE**

242-GeneralPractitioner-generic

### **DELIVERABLES**

The Medical Practitioner provides support to the General Manager - Primary Care and in collaboration with the Medical Team to:

- Provide medical treatment to clients in accordance with best practice RACGP standards and therapeutic guidelines
- Refer clients to hospitals and other medical services for urgent and specialist treatment
- Work collaboratively with clients and provide coordinated care in chronic disease management through health assessments, care planning, case conferencing, routine recalls and reminders
- Provide preventative care eg. child and adult immunisation, in accordance with national schedules and best practice guidelines
- Provide home visits to eligible clients
- Supervise medical students on placements as required
- Participate in the development and implementation of the medical practice's clinical risk

management strategy

- Actively participate in the Banyule Community Health and medical practice accreditation and quality improvement activities
- Work as part of a multi-disciplinary team within Banyule Community Health and develop a peer-team approach amongst the GPs
- Establish, maintain and value professional relationships with other service providers and work to understand their role and capacities in the provision of client care

### STANDARDS TO WHICH PERFORMANCE WILL BE ASSESSED

- Deliverables
- Alignment with Banyule Community Health Core Capabilities
- Alignment with Banyule Community Health values
- Alignment with Banyule Community Health Workplace Conduct Policy
- Compliance with Banyule Community Health Policies, Procedures and Practice Manuals
- Compliance with OHS, Risk and Quality frameworks

### KEY SELECTION CRITERIA

#### Skills Requirements:

- Ability to work with a diverse cultural and linguistic client population as well as marginalised groups
- Excellent interpersonal and communication skills
- Computer literate and ability to use clinical software packages (e.g. Medical Director)
- Highly developed time management and organisational skills

#### Knowledge Requirements:

- Knowledge of client-centred care approach in service provision
- Experience in preventative healthcare, chronic disease management, mental health, older person's health, child and family health
- Understanding and commitment to community health principles and practice

#### Qualification and/or Experience:

- MBBS or equivalent
- Current registration as a Medical Practitioner with AHPRA
- Vocationally registered with RACGP
- Commitment to continuous medical education
- Experienced General Practitioner

#### Environmental Considerations:

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### CONDITIONS OF EMPLOYMENT

A current Police Check (less than 6 months old) at date of appointment is required, with a re-check every 3 years and a current Working with Children Check may be required.

This role has been allocated Health Care Worker Risk Category Status of A. In accordance with Banyule Community Health Worker Immunisation Procedure, full vaccination for this risk category is required to be evidenced in line with the Annual Immunisation Program.

A Victorian Drivers Licence

This role will be based primarily at West Heidelberg, but may involve work from other Banyule Community Health and associated sites.

### SIGNATURES

I have read this document and agree to undertake the role and deliverables as listed above. I acknowledge that this Position Description is an accurate reflection of the duties and responsibilities. This Position Description will be reviewed regularly in consultation with me. I understand additional or other duties may be allocated to me commensurate with my training, skills and knowledge.

Employee's name \_\_\_\_\_

Employee's signature \_\_\_\_\_ Date \_\_\_\_\_

This position was reviewed on 29 June 2023 By General Manager - Primary Care